

**BID DOCUMENT AGAINST SUPPLY
OF SPARE PARTS OF INDIA MARK-II
& MARK-III TUBE-WELL HAND
PUMP AGAINST QUOTATION
No.8/WSSO/2020-21**

INSTRUCTIONS TO BIDDERS AND TERMS & CONDITIONS

1. The terms, 'Quotation', 'Tenders', 'Bid' have the same meaning in this Notice
2. The quotation is invited for fixing the rate and Firm for supply of the materials as mentioned in the NIQ. The Materials must be as per relevant specifications.
3. The Bidders shall submit the Bid in a sealed envelope addressed to 'The Director, Water & Sanitation Support Organization, PHE Building, Khatla, Aizawl-796001. Quotation No and Date must also be clearly inscribed on the top of the envelope. The Department shall not, in any manner, be held responsible for postal delay or non-receipt of the Quotation sent by Post.
4. The Quoted Rate should be for complete material FOR, Aizawl, Mizoram inclusive of all Taxes, Packing, Loading, etc. complete in all respect and valid for a period of minimum 12 months. No escalation shall be entertained during the validity of the rates.
5. The Bidder shall deposit Bid Security of Rs. 1,10,000/- (Rupees One lakh ten thousand) only in the form of Demand Draft pledged in favor of Director (WSSO), PHED, Mizoram, Aizawl, SBI Mission Veng Branch. Any Bid not accompanied with Bid Security shall be summarily rejected.
6. Bidders shall submit the following Documents along with the Bid:
 - i) Bid Submission Form as per Annexure- I
 - ii) Price Bid as per Annexure-II
 - iii) GST Registration Certificate
 - iv) Documentary Proof of deposit of Bid Security
 - v) Technical details/Catalogues of the Material proposed to be supplied.
 - vi) Tribal Certificate (if appropriate for the Bidder)
 - vii) Any other information of the Bidder desires to submit in support of their Bid.
7. The Bid Security of all unsuccessful Bidders shall immediately be released after finalization of the Rate
8. The successful Bidder shall have to deposit a Performance Security amounting to 5% of every Supply Order. The Bid Security of the Successful Bidder shall be adjusted with the Performance Security which shall only be released after successful execution of the Supply. In case of the successful Bidder unable to execute the supply at his own/negotiated rate, the Performance Security shall be liable to forfeiture.
9. Performance security should be deposited within 21 days from the date of issue of Letter of Acceptance.
10. Performance security shall be furnished in the following forms:
 - a. Banker's Cheque of a scheduled bank;
 - b. National Savings Certificates and any other script/instrument under National Savings Schemes for promotion of small savings issued by a Post Office in Mizoram, if the same can be pledged under the relevant rules. They shall be accepted at their surrender value at the time of bid and formally transferred in the name of Procuring Authority with the approval of Head Post Master;
 - c. Bank guarantee. It shall be immediately got verified from the issuing bank. Other conditions regarding bank guarantee shall be same as mentioned in the rule for bid security;
 - d. Fixed Deposit Receipt of a Scheduled Bank. The Procuring Authority shall ensure before accepting the Fixed Deposit Receipt that the bidder furnishes an undertaking from the bank or Post Office/NSC to make payment/ premature payment of the security to the Procuring Authority on demand without requirement of consent of the bidder concerned. In the event of forfeiture of the FDR or NSC, the FDR will be forfeited along with interest earned.

11. Performance security shall remain valid for a period of 60 days beyond the date of completion of all contractual obligations of the supplier/contractor, including warranty obligations – maintenance period/defect liability period.
12. Rate should be quoted as per the format at ANNEXURE-II and should be quoted both in figure and in words for complete item per unit.
13. Bidders should write clearly the name of the Manufacturing Company and Brand name for the quoted item. Quotations without Manufacturing Company and brand name of the item for which rates are quoted shall be summarily rejected.
14. **Bid Evaluation Committee:** The Bid Evaluation Committee shall consist of the following members:
 - a. Director, WSSO
 - b. State Coordinator, WSSO
 - c. Programmer, WSSO
 - d. Consultant (SLWM), WSSO
 - e. Accountant, WSSO
15. Any direct or indirect canvassing with the concerned Officials by any Bidders as to influence to favor his Bid, will result in disqualification of the selected Bidder(s).
16. Any item/items for which rates quoted is found unreasonable/unworkable comparing with that of market price, the same shall not be taken into consideration.
17. The Tendering Authority reserves the right to accept or reject any or all of the Quotation and is not bound to accept the lowest rate.
18. Each & every pages of the Quotation must be signed by the Bidders.
19. The Bids shall be opened on the appointed date, time and venue mentioned above and the Bidder or his representative may remain present at the time of opening the Quotation. In case the bids cannot be opened on the pre-determined date, the bids shall be opened on the following working day at the same time and place or as notified by the Tendering Authority.
20. The quantities shown are tentative and subject to variation based on actual requirement.

(C.CHAWNGHNUNA)
Director

**FORM OF BID SUBMISSION
(Quotation No: 8/WSSO/2020-2021 Dated 20th December,2021)**

To

The Director,
Water & Sanitation Support Organization
Public Health Engineering Department
Mizoram, Aizawl

Sir,

I/We, the undersigned, declare that:

1. I/We have examined and have no reservations to the Quotation Document.
2. I/We offer to execute the Works described above and remedy any defects therein in conformity with the Conditions of Quotation and Specifications at our Quoted rate.
3. I/We do hereby submit our Quotation along with the following enclosures:
 - a. Bid Submission Form as per Annexure- I
 - b. Price Bid as per Annexure-II
 - c. GST Registration Certificate
 - d. Documentary Proof of deposit of Bid Security
 - e. Technical details/Catalogues of the Material proposed to be supplied.
 - f. Tribal Certificate (if appropriate for the Bidder)
 - g. Any other information (if any):
 - i) _____
 - ii) _____
 - iii) _____

Signature:

Name: (.....)

Title:

Date

PRICE BID

(Quotation No:8/WSSO/2020-2021

Dated. 20th December, 2021)

LIST OF PARTS FOR HAND PUMP TUBE WELL -INDIA MARK-II					
Sl No	Name/particular	Unit	Qty.	Rate	
1	Hand Pump Tube Well- India Mark -II complete	Set	50	Figure	Word
2	Hand Pump Stand	No	50		
3	Water Chamber	No	50		
4	Cylinder Assembly (red color) complete	No	50		
5	Head Assembly i/c Chain & Handle	No	50		
6	Chain with Coupling	No	50		
7	Pump Bucket	No	50		
8	Connecting Rod (10 ft long)	No	50		
9	Standard tools i/c self-locking clamp	No	50		
10	Special tools	No	50		
11	Non-return valve	No	50		
12	Check valve seat	No	50		

13	Sealing Ring	No	50		
14	Third Plate	No	50		
15	Electric cable 2 core (Copper 4 mm diameter)	Rm	50		
16	DTH 100 Hammer 3"-9" (Atlas Copco)	No	50		
17	Hexagonal Nut and Bolt 19mm (12 x 50 mm with full thread)	No	50		

LIST OF PARTS FOR HAND PUMP TUBE WELL -INDIA MARK-III

SI No	Name/particular	Unit	Qty	Rate	
				Figure	Word
1	Hand Pump Tube Well- India Mark -III complete	Set	50		
2	Hand Pump Stand	No	50		
3	Water Chamber	No	50		
4	Cylinder Assembly (red color) complete	No	50		
5	Head Assembly i/c Chain & Handle	No	50		
6	Chain with Coupling	No	50		
7	Pump Bucket	No	50		
8	Standard tools i/c self-locking clamp	No	50		
9	Special tools	No	50		
10	Non-return valve	No	50		
11	Check valve seat	No	50		
12	Sealing Ring	No	50		
13	Third Plate	No	50		

Signature of authorized person:

Name & Seal: (.....)

Date