



# The Mizoram Gazette

## EXTRA ORDINARY

### Published by Authority

RNI No. 27009/1973

Postal Regn. No. NE-313(MZ) 2006-2008

VOL - XLVII Aizawl, Friday 14.09.2018 Bhadrapada 23, S.E. 1940, Issue No. 548

### NOTIFICATION

**No.D.24012/1/2017-PHE, the 5<sup>th</sup> September, 2018:** WHEREAS it is expedient to have a ready list of suitable and competent Contractors for Mizoram Public Health Engineering Department to minimize the requirement of verification of credentials of contractors at the time of individual tenders;

AND WHEREAS in this regard it is considered necessary and expedient to have rules of enlistment of Contractors with a view to raise the standard of performance of Contractors and to ensure that the works executed by such Contractors are of the best quality;

Now, therefore, the Governor of Mizoram is pleased to make the following rules for the enlistment of Contractors in the Mizoram Public Health Engineering Department, namely:-

**1. Short title, Extent and Commencement:**

- 1) These rules shall be called "The Mizoram PHED Enlistment of Contractors Rules, 2018".
- 2) They shall come into force with effect from the date of publication in the Official Gazette.

**2. Applicability:**

- 1) Mizoram PHED enlists contractors who intend to work with the Department. It is done to have a ready list of suitable and competent contractors for MPHEd works so as to minimize requirement of verification of credentials of contractors at the time of individual tenders. At the same time, only those contractors are allowed to continue in the list that remain active in Mizoram PHED and perform well. Any Indian individual, Sole Proprietorship Firm, Partnership Firm, Public Limited Company or a Private Limited Company may apply for enlistment as a Contractor in Mizoram PHED under these Rules provided the eligibility criteria and other conditions are satisfied. The enlisted contractors have to abide by all the rules made herein and as amended from time to time during the currency of their enlistment.

- 2) No individual, or a firm having such individual as one of the partners, who is a dismissed government servant; or removed from the approved list of contractors; or demoted to lower class; or having business banned/suspended by any Government Department in the past; or convicted by a court of law shall be entitled for enlistment. However, cases where disciplinary action was taken against the contractor for a specified period and such penalty period is already over, his case for enlistment/ revalidation can be considered.
  - 3) If two or more individuals form a Partnership Firm, and if any of the partners is having required work experience to become eligible for enlistment in any category in which enlistment is sought, their case shall be considered for enlistment of the partnership firm subject to fulfillment of other laid down criteria.
  - 4) No Engineer or any other Official employed in Engineering or Administrative duties in the State Government or the Government of India is allowed to work in the Mizoram PHED either as contractor or as employee of a contractor for a period of one year after his retirement from Government service unless he has obtained prior permission of Government of Mizoram to do so. Even after enlistment, if either the contractor or any of his employees is found to be a person who had not obtained the prior permission of Government of Mizoram as aforesaid, the name of the contractor shall be removed from the list of enlisted contractors.
  - 5) A contractor is not permitted to have enlistment in more than one name.
  - 6) A partner of a firm or a Director of a company enlisted as a contractor cannot be a partner/director in any other enlisted firm/company in Mizoram PHED.
  - 7) A contractors can submit fresh application for Enlistment if he fulfils all the eligibility criteria and provided he has participated in not less than three tendering process in Mizoram PHED during the validity period of his Enlistment.
3. **Scope:**  
The enlistment of a contractor in Mizoram PHED shall only entitle him to be considered for issue of tender papers subject to the conditions laid down in each individual Notice Inviting Tenders. It shall not confer any right on him either to be necessarily issued the tender papers or for award of work.
4. **Enlistment Procedure –**
- 1) Application form in prescribed form (Annexure - I) is to be submitted to enlisting authority with all documents required as per Annexure - II. Application Forms and Annexure for various Classes shall be made available in all Divisional, Circles and Head Offices of the PHE Department.
  - 2) Incomplete applications and applications not accompanied with necessary documents are liable to be rejected.
  - 3) The enlistment authority shall have the right to independently verify the details furnished by the contractor and to get works done by the contractor inspected and/or to get such other reports as may be considered necessary.

- 4) If the enlistment authority finds the contractor suitable for enlistment, it shall issue the enlistment order and, otherwise, send a letter of rejection of the application to the contractor. The decision of the enlistment authority shall be final and binding on the contractor.
- 5) The enlisting authority reserves right to limit number of contractors to be enlisted in any class on All Mizoram/Regional basis or any other manner decided by the Department.
- 6) Enlistment of contractors in the department may be closed at any point of time. While closing the enlistment, the department may have a reserved list of eligible contractors from the pending applications. Out of this, contractors may be enlisted depending on requirement in a particular area or for the State as a whole.

**5. Period of Validity of Enlistment/Revalidation -**

The enlistment shall be valid for a period of five years. The enlistment can, however, be revalidated in accordance with rules in this regard. Each revalidation shall be for a period of five years from the date of expiry of the previous enlistment/revalidation. The enlistment shall be open to review by the enlistment authority and liable to termination, suspension or any other such action at anytime if considered necessary by the enlistment authority, after issue of show cause notice.

**6. Categories & Classes -**

The enlistment shall be done in the classes mentioned in Table - 1

**7. Jurisdiction, Tendering Limits & Location of contractor's office -**

- 1) The jurisdiction in which contractors enlisted in various classes shall be permitted to tender and the tendering limit up to which they shall be eligible to tender shall be as given in Table-1
- 2) The contractor shall be governed by the provisions existing at the time of Notice Inviting Tender was issued irrespective of when he was enlisted.
- 3) Registered office of the contractor has to be in the same area as jurisdiction for tendering of class in which enlistment is sought.

**8. Authorities for Enlistment -**

Enlistment in different classes shall be done by different authorities. These are identified in Table I.

9.

**Eligibility Criteria -**

- 1) The contractors shall have to satisfy the minimum eligibility criteria specified in Table - I, before they can be considered for enlistment. All contractors are expected to keep abreast with enlistment/revalidation rules modified from time to time.
- 2) The criterion for work experience, in case of enlistment, shall be the completion of requisite number of works of prescribed nature and magnitude executed on independent contract basis or as a sub-contractor/builder, during the last five years. The works should have been executed in the same name and style in which the enlistment is sought or all the eligible work(s) should have been secured in the name of any one of the partner. Enlistment of an individual in corresponding category may also be done based on his Technical Qualification in lieu of experience of completion of works in last 5 years if provision exists in Table I of the Rules, but other eligibility criteria remaining the same.

- 3) The financial soundness shall be judged on the basis of the Banker's certificate or the working capital certificate, as the case may be, issued by the Bankers of the contractor on the format prescribed in Annexure-V(A) and V(B). such certificate shall be issued by a scheduled bank and shall be submitted, in original, in a sealed cover, addressed to the enlistment authority.
- 4) The criteria for enlistment/revalidation shall be as applicable on date of enlistment/revalidation. Applicant may be intimated when his application and verification is complete. The application may be decided within 90 days of such completion.

**10. Processing fee –**

The contractor shall have to pay a non-refundable processing fee by crossed Demand Draft drawn in favor of the authority. For various categories and classes of enlistment, the fee is prescribed in Table-I, this fee is to be submitted along with application form to the enlisting authority.

**11. Electrical License – Deleted**

**12. Change in Constitution of Firm –**

- 1) The contractor/firm shall not modify the existing partnership or enter into any fresh partnership or change the name of firm without the prior approval of the enlistment authority. Such proposal, if any, shall be submitted in advance giving full details of the intended partnership/sole proprietorship along with the draft partnership deed/affidavit and documents as per Annexure-VI. Any change in status of the contractor as an 'Individual' or in constitution of the firm or change in the name of firm without prior approval of the enlistment authority, will render the contractor/firm liable to be removed from the approved list of contractors.
- 2) If a firm is converted in two or more firms by any action of its partners, the new firm (s) or any separated partner (s) in his (their) individual/joint capacity shall have to apply for the enlistment afresh on the basis of work experience gained as a separate entity.
- 3) If new partners are taken in the firm, each new partner shall have to satisfy the eligibility conditions mentioned in Rule 3.
- 4) If the number of original partners of a firm reduces to less than half due to any reason including death of partner(s), the enlistment of the firm shall be withdrawn. Original partners means constituents at the time of Enlistment and those who have remained as constituent for more than 5 years.

**13. Change in Address –**

- 1) While applying for enlistment, the contractor should mention address of his Registered Office as well as Head Office, if different. All documents i.e. Bankers' Certificate, Electrical license, etc. should bear one of the above addresses, otherwise the same shall not be accepted.
- 2) The contractor shall intimate the change, if any, in any of the above addresses, in advance or maximum within one month of such change along with acknowledgement of noting down of such change in address from the Bank, Income Tax, Sales Tax authorities etc. Failure to do so may result in removal of his name from the approved list of contractors.



**14. Near Relatives Working in Mizoram PHED -**

Contractors whose near relatives are Divisional Accountant or Engineering Officers between the grades of Superintending Engineer and Junior Engineer (both inclusive) in the Mizoram PHED will not be allowed to tender for works if the circle responsible for award and execution of contract is the one where the near relative is working. For the purpose of these Rules, near relative shall mean wife, husband, parents, grandparents, children, grandchildren, brothers, sisters, uncles, aunts, cousins and their corresponding in-laws.

**15. Review of Approved List of Contractors -**

The contractor shall be required to secure works of appropriate magnitude in Mizoram PHED during the revalidation/enlistment period. Contractors shall be liable to be weeded out for non-observance of these Rules. For this purpose the enlistment authority shall have the power to periodically review the approved list of contractors.

**16. Revalidation of enlistment -**

1. The validity of initial enlistment of the contractor shall be as given in Rule 5. It shall, however, be revalidated on merits, if desired by the contractor. Only the contractors who have secured work(s) (see Rule 21 also) of appropriate magnitude in MPHED, MPWD as well as Central Government Department/ State Government Department/ Central Autonomous Body/ State Autonomous Body/ Central Public Sector Undertaking/ State Public Sector Undertaking provided the contractor must have participated in tendering process for at least 3 works in MPHED, MPWD (with documentary proof) during the period of enlistment or last revalidation period of enlistment as the case may be, shall be considered for revalidation. Appropriate magnitude shall mean the minimum amount mentioned in the column 5 of Table-I against relevant class/category.
2. Application for Revalidation -
  - i) The contractor shall apply for revalidation for his enlistment in the prescribed form 'Annexure VIII' along with all documents as per Annexure IX so as to reach the Enlistment Authority at least 6 months before expiry of his enlistment. The revalidation application with all documents shall however be accepted up to the date of expiry of enlistment with late fee.
  - ii) In cases where the application is received after date of expiry of enlistment/ revalidation, but within three months of expiry, the application can be accepted with double the late fee. Application received, thereafter, shall not be accepted and contractor should apply for fresh enlistment, as per rules.
  - iii) Enlistment/Revalidation processing fee is payable in the form of Demand Draft in favour of the authority, as authorized by enlisting authority. Late fee will be same as the enlistment processing fee as prescribed in Table I of 'Mizoram PHED Enlistment Rules, 2016.
  - iv) On receipt of application for revalidation complete in all respect and with all necessary documents, provisional extension up to six months from the date of expiry of enlistment/date of issue of order, whichever is later may be issued.

**17. Performance Reports:**

- 1) The Contractor should fill up the details of each work, of appropriate magnitude secured by him during the last revalidation/enlistment period, in the pro-forma as given in Annexure VII.
- 2) The list should include all works secured by him during the period mentioned in Sub-Rule (1). In case the contractor hides any information, his revalidation will be liable to be cancelled.
- 3) The contractor should fill up the details in the pro-forma as given in Annexure VII, in duplicate. For each work, separate pro-forma should be filled. One copy of all the pro forma should be submitted to the reporting officer and the acknowledgement obtained on the second copy of the pro forma. This 2nd copy should then be submitted to the enlisting authority along with the application. It shall be mandatory for the contractor to submit the performance report (PR) of each work executed by him in the approved format duly filled with all the required details to respective Executive Engineer within 3 months of completion of work under intimation to enlisting authority. In case he fails to do so, such work shall not be considered as eligible work for revalidation of enlistment. However, there shall be no bar for EE/SE concerned to take cognizance of bad performance of the contractor where he deliberately avoids submission of PR.
- 4) The reporting officer shall write the report and forward to the Enlisting Authority through his reviewing officer.
  - i) It will be obligatory on part of concerned EE and SE to send PR to enlisting authority immediately but latest within one and two months respectively. In case the contractor has not applied for PR, the EE shall initiate the PR at his own initiative
  - ii) Scanned copy of performance report can be submitted to enlisting authority through e-mail which can be confirmed by enlisting authority from respective office.

**18. Revalidation Procedure –**

The revalidation shall be done on the basis of review of performance of the contractor during the period of enlistment/revalidation. This shall be based on evaluation of performance reports as given in Annexure X or as decided by the enlisting authority.

**19. Contractor's obligations –**

The contractor should fulfill all his obligations under these rules in time and manner as specified, failing which he shall be liable for the action as mentioned therein. Some of the obligations are summarized below:-

- 1) Prior approval shall be obtained from the enlisting authority before changing the name or constitution of the firm/company.
- 2) Intimation of change of address should be given in advance or within one month along with acknowledgement from Banker, Income Tax and Sales Tax authorities.
- 3) He shall continue to possess, throughout the period of enlistment/revalidation, a valid electrical license of appropriate voltage issued by appropriate authority.
- 4) He should secure works of specified magnitude during the period of enlistment/ revalidation as provided in Rule 16(1).

- 5) He shall abide by these rules.
- 6) He should not indulge in unethical practices and maintain good conduct.
- 7) He shall execute the works awarded to him strictly as per the terms and conditions of the contract and specifications.
- 8) Contractor shall submit the performance report of each work executed by him in the approved format duly filled with all the required details to respective Executive Engineer within 3 months of completion of work under intimation to enlisting authority.

## 20. Disciplinary Actions –

The contractor shall have to abide by all the rules of enlistment and also by the terms and conditions of the contract and the Notice Inviting Tenders. He shall have to execute the works as per contract on time and with good quality. The enlisting authority shall have the right to demote a contractor to a lower class, suspend business with him for any period, debar him or remove his name from the approved list of contractors indefinitely or for a period as decided by enlisting authority after issue of show cause notice. Decision of the enlisting authority shall be final and binding on the contractor. The following actions of the contractor shall, in general, make him liable to disciplinary actions:-

### 1) Demotion to a lower class –

The contractor shall be liable to demotion to a lower class, by the enlisting authority, if he:

- i) fails to execute a contract or executes it unsatisfactorily or is proved to be responsible for constructional defects; or
- ii) no longer has adequate equipment, technical personnel or financial resources; or
- iii) is litigious by nature; or
- iv) violates any important condition of contract; or
- v) his staff misconducts or misbehaves with MPHED officials
- vi) is responsible for a conduct which may justify his demotion to a lower class; or
- vii) any other reason which in view of enlisting authority is adequate for his demotion to a lower class.

### 2) Suspension of Business:

- i) Whenever adverse reports related to adverse performance, misbehavior, direct or indirect involvement in threatening, makes false complaints, filing legal suites for frivolous reasons, hampering tender process or execution of contract or any act, omission or commission etc. damaging the reputation of Department/Officer or any other type of complaint considered fit by enlistment authority, are received from more than one Officer or at more than one occasion from individual Officer of Mizoram PHED, Govt. of Mizoram, works for the various class/categories of contractor, sale of tender to such Mizoram PHED contractors shall be suspended immediately by the Enlisting Authority pending full enquiry into the allegations and decision by the Empowered Committee as indicated below:

Class	Enlistment Authority	Complainant Officer	Empowered Committee
I	E-in-C	CE	Chairman: E-in-C Member: All Chief Engineers All Superintending Engineers
II	Designated CE	SE	Chairman: Designated Chief Engineer All Chief Engineers

			All Superintending Engineers
III & IV	Designated SE	EE	Chairman: Designated Superintending Engineer Member: All Superintending Engineers

- ii) Enlisting Authority has to appoint the members of the Empowered Committee as per the table under Clause (i) and the Complainant Officer should not be part of that Committee.
- iii) The Committee will decide the case in time bound manner from the date of issuance of letter of suspension of sale of tender to the contractor. If any of the charges are established then this would result in banning of business with the contractor for the period as decided by Empowered Committee. Business may also be suspended with a contractor up to a period of one year in case he fails to start the work after the award on two occasions.
- iv) It is also to be ensured that name of the contractor who has been suspended or banned is included immediately in the list of suspended/banned category of contractors on Mizoram PHED Website so that the field offices have an immediate access to the information across the State and tenders are not sold to such contractors.
- v) Name of such contractors shall be sent to Engineer-in-Chief immediately by each enlisting/prequalification authority who shall post the same on Mizoram PHED website.

### 3) Removal from the approved list:

The name of the contractor may be removed from the approved list of contractors, by the enlisting authority, if he;

- i) has, on more than one occasion, failed to execute a contract or has executed it unsatisfactorily; or
- ii) is proved to be responsible for constructional defects in two or more works; or
- iii) persistently violates any important conditions of the contract; or
- iv) fails to abide by the conditions of enlistment; or
- v) is found to have given false particulars at the time of enlistment; or
- vi) has indulged in any type of forgery or falsification of records; or
- vii) changes constitution of the firm or Individual or changes the name of the firm without prior approval of the enlistment authority; or
- viii) changes permanent address / business address without intimation to the enlistment authority; or
- ix) is declared or is in the process of being declared bankrupt, insolvent, wound up, dissolved or partitioned; or
- x) persistently violates the labour regulations and rules; or
- xi) is involved in complaints of serious nature received from other departments which prima facie appear to be true; or
- xii) Default in settlement of tax dues like income tax, Contract tax, sales tax, octroi, duties etc.; or
- xiii) has already been demoted for other reason(s); or
- xiv) Ceases to fulfill eligibility criteria based on which enlistment/revalidation was done; or
- xv) is considered not required to be in list of MPHED for any other reason considered fit by enlistment authority; or
- xvi) Does not start the work after the same is awarded to him on three occasions.

### 21. Definition of Works:



- 1) **Building Work:** Building work means complete work including all civil items such as RCC work/ brick or stone work/ wood work/ steel or aluminium work/ plaster work/ flooring work/ internal plumbing and sanitary installation / drainage work/ water proofing work etc.  
**Exclusions:** Items of prefabricated huts, false ceiling, compound wall, storm water drain, sewer lines, water supply lines, Road side gully chamber and supply & fixing of SFRC covers if executed exclusively under separate contract and not as part of main building contract and work of industrial sheds shall be excluded from definition of building work.
- 2) **Water Supply Works:** Water Supply Works means complete work including all items such as Civil works of Intake structures, Water Reservoirs, various components of water treatment plants, pump houses, installation of water pumping machineries including electrical works, laying of water supply pipelines for conveyance mains and distribution systems including fitting of pipe appurtenances, etc. and at least one of the items of:
- laying of water supply pipelines for conveyance mains and distribution systems including fitting of pipe appurtenances;
  - Water Reservoirs;
  - Various components of water treatment plants;
  - Installation of water pumping machineries including electrical works Water proofing work.
- 3) **Sewerage and Drainage Works:** Sewerage and Drainage Works means complete work including all items such as Civil works of Receiving Drains, Manholes, various components of Sewage treatment plants, various components of Pumping Stations, installation of Sewage pumping machineries including electrical works, laying of Sewer lines including fitting of pipe appurtenances, Construction of RCC or Masonry Drainage Channel and laying of conduit pipe drainage system, etc. and at least one of the items of:
- Laying of Sewer lines including fitting of pipe appurtenances;
  - Various components of Sewage Treatment Plants;
  - Pumping Station including Construction of Pump House, installation of Sewage pumping machineries and its allied electrical works, etc.
  - Construction of RCC or Masonry Drainage Channel,
  - Laying of conduit pipe drainage system.

**Work experience for Enlistment and Revalidation**

Class	Work Experience for Enlistment	Work experience for Revalidation
I, II, III	Building Works or Water Supply Works or Sewerage Works or Drainage Works excluding Maintenance work	Building Works or Water Supply works or Sewerage and Drainage Works excluding Maintenance work
IV,	-	Building Works or Water Supply Works or Sewerage and Drainage works.

**22. Demotion to a lower class on request**

In case, the contractor himself seeks demotion to a lower class on account of non fulfillment of revalidation criterion, the enlisting authority of Class in which he is enlisted, on being satisfied prima-facie, of the contractor fulfilling the requirements of enlistment to a lower class, may revalidate the enlistment in the lower class for a period of one year to enable the contractor to obtain fresh enlistment in such lower class with concerned enlisting authority.

To avail this provision the Contractor's application must reach the enlistment authority before three months period from date of expiry of enlistment. There can be two types of cases:

**Category I** - Contractor applies for revalidation for full term of 5 years but when not found fit for revalidation, he requests demotion to lower class.

**Category II** - At the time of submission of application for revalidation, he is aware that he is not eligible for revalidation of enlistment for 5 years and in place of 5 years he requests for enlistment in lower class for a period of 1 year.

For such case falling under category I, contractor has to pay no fee or late fee or double the late fee for revalidation as the case may be. The fee paid shall be non refundable, in case either he is not found eligible for revalidation of enlistment for full term or even if he is enlisted in lower class for a period of one year.

For cases falling under category II, contractor has to pay proportionate fee @ 20% of enlistment fee as applicable to the class in which he desires enlistment for a period of one year. To continue his enlistment further, he has to submit fresh application before the competent authority to obtain fresh enlistment and he has to pay full enlistment fee as applicable.

**23. Repeal and Saving:**

- 1) On and from the commencement of these Rules, The Mizoram Registration of Contractors (under PHE Department) Rules, 2011 as notified vide No. D. 24012/1/2001-PHE Dated 22<sup>nd</sup> September, 2011 stand repealed.
- 2) Notwithstanding such repeal, the contractors already enlisted on the basis of rules hitherto in force shall continue to enjoy the status of enlisted contractors of Mizoram PHED till the period of such enlistment, including revalidation/ extension granted before coming into effect of the Mizoram PHED Enlistment Rules 2018, expires. However, in regard to all other matters and further revalidation of their enlistment, they shall be governed by the Mizoram PHED Enlistment Rules, 2018.

**K.T. Beicho**

Commissioner & Secretary  
Government of Mizoram

Public Health Engineering Department

TABLE - I OF Mizoram PHED CONTRACTORS ENLISTMENT RULES, 2018

[Ref. Rules 6, 7, 8, 9 and 10]

Class	Jurisdiction	Tendering Limit	Enlistment Authority	Past experience of completed works in last 5 years	Financial soundness	Engineering establishments	T & P Machinery	Enlistment processing fee
I	All over Mizoram	RS 20 Crores	Engineer-in-Chief, PHED Subject to recommendation by a committee consisting of all Chief Engineers and Superintending Engineers in PHED Department with Secretary, PHE Department as Chairman.	Combination of Three Works of Rs. 2 crore each which may be of Building work, Water Supply work or Sewerage and Drainage work (excluding maintenance work) Or Combination of Two works which may be of Building works or Water Supply works or Sewerage and Drainage Work of Rs 4.0 crore each Or One Building work or Water Supply work or Sewerage and Drainage Work of Rs.10.00 Crore. Note: All completion cost	1. Banker's Certificate of Rs 3.00 Crore 2. Average annual turnover of Rs. 2.00 Crore for the last 5 years.	a) One Graduate Engineer (Civil) with 5 years experience b) One Graduate Engineer (Elect) with 3 years experience c) One Diploma Engineer (Civil) with 5 years experience d) One Diploma Engineer (Mech) with 2 years experience	<b>A. Compulsory T&amp;P Machineryes:</b> 1) Concrete mixers of full bag capacity - 5 Nos 2) Trucks/Tippers(10 Ton) - 2 Nos 3) Excavator/Bulldozer - 1 No. 4) Diesel Generating set Welding Machine with minimum output of 350Amps - 2 Nos. 5) Needle vibrator - 5 (3-0il, 2-Electric) 6) Vibro compactor - 1 No 7) Chain Pulley (1-5 Ton) - 3 Nos. <b>B. Optional T&amp;P Machineryes (Any three)</b> 1) Steel shuttering 1500 sq.m. with minimum of 300 sqm procured during last two years along with Steel props for 4500 m3 space with min. of 800 m3 space procured during last two years. 2) Crane (5 Ton capacity) - 1 No 3) Total Station - 1 No 4) Beam vibrator - 5 Nos 5) Slab vibrator - 4 Nos 6) Shutter vibrator - 6 Nos	Rs 30,000.00

Scanned

Class	Jurisdiction	Tendering Limit	Enlistment Authority	Past experience of completed works in last 5 years	Financial Soundness	Engineering establishments	T & P Machinery	Enlistment processing fee
II	All over Mizoram	RS 5.00 Crores	Designated Chief Engineer, PHED (to be appointed by Engineer-in-Chief) Subject to recommendation by a Committee consisting of all Chief Engineers and Superintending Engineers in PHE Department with Engineer-in-Chief, PHE Department as Chairman.	Combination of Three Works of Rs. 80 lakh each which may be Building works or Water Supply works or Sewerage and Drainage work (excluding maintenance work) Or Combination of Two works of Rs 1.25 crore each which may be Building works or Water Supply works or Sewerage and Drainage work Or One work of Rs. 2.5 Crore which may be which may be Building work or Water Supply work or Sewerage and Drainage work. Note: All completion cost	1. Banker's Certificate of Rs 1.50 Crore 2. Average annual turnover of Rs. 1.00 Crore for the last 5 years.	a. One Graduate Engineer (Civil) with 5 years experience b. One Graduate Engineer (Elect) with 2 years experience c. One Diploma Engineers (Mech) with at least 5 years experience	<p><b>A. Compulsory T&amp;P Machineries:</b></p> <p>1) Concrete mixers of full bag capacity - 3 Nos 2) Trucks/Tipper (10 Ton) - 1 Nos 3) Excavator/Bulldozer - 1 Nos 4) Diesel Generating set Welding Machine with minimum output of 350Amps - 1 Nos. 5) Needle vibrator - 3 (2-Oil, 1-Electric) 6) Chain Pulley (1-3 Ton) - 2 Nos</p> <p><b>B. Optional T&amp;P Machineries (Any two)</b></p> <p>1) Steel shuttering 1200 sq.m. with minimum of 300 sqm procured during last two years along with Steel props for 4000 m3 space with min. of 800 m3 space procured during last two years. 2) Total Station. - 1 No 3) Beam vibrator - 3 Nos 4) Slab vibrator - 2 Nos 5) Shutter vibrator - 2 Nos 6) Vibro compactor - 1 No</p>	Rs 15,000.00



Class	Jurisdiction	Tendering Limit	Enlistment Authority	Past experience of completed works in last 5 years	Financial soundness	Engineering establishments	T & P Machinery	Enlistment processing fee
III	All over Mizoram	Rs 1.2 Crores	Designated Superintending Engineer, PHED of Engineer-in-Chief's Office (to be appointed by Engineer-in-Chief) Subject to recommendation of a Committee consisting of all Superintending Engineers in PHE Department with designated Chief Engineer, PHE Department as Chairman.	Combination of Three Works of Rs. 20 lakh each which may be of Water Supply works or Building works or Sewerage and Drainage works (excluding maintenance work) Or Combination of Two works of Rs 30 lakh each which may be Building works, Water supply works or Sewerage and Drainage works (excluding maintenance work) Or One Building work or Water Supply work or Sewerage and Drainage work of Rs.60 lakh	Banker's Certificate of Rs 0.5 Crore For Graduate/Diploma Engineers – Rs 1.5 Lakh	a. One Diploma Engineer (C) with at least 3 years experience  Exempted for Graduate/Diploma Engineers	<p><b>A. Compulsory T&amp;P Machineries:</b></p> <ol style="list-style-type: none"> <li>1) Concrete mixers of full bag capacity - 1 No</li> <li>2) Trucks/Tippers(3 Ton) - 1 No</li> <li>3) Needle vibrator - 3 (2-Oil, 1-Electric)</li> <li>4) Chain Pulley (1-3 Ton) - 2 Nos</li> </ol> <p><b>B. Optional T&amp;P Machineries (Any two)</b></p> <ol style="list-style-type: none"> <li>1) Steel shuttering 300 sq.m. with minimum of 900 sqm procured during last two years along with Steel props for 4000 m3 space with min. of 800 m3 space procured during last two years.</li> <li>2) Beam vibrator - 3 Nos</li> <li>3) Slab vibrator - 2 Nos</li> <li>4) Shutter vibrator - 2 Nos</li> <li>5) Vibro compactor - 1 No</li> </ol>	Rs 10,000.00

Class	IV	Jurisdiction	All over Mizoram	Tendering Limit	Rs 0.50 Crore	Enlistment Authority	Designated Superintending Engineer, PHED in the Office of <u>Engineer-in-Chief</u> (to be appointed by Engineer-in-Chief) Subject to recommendation of a Committee consisting of all Superintending Engineers in PHE Department with designated Chief Engineer, PHE Department as Chairman	Past experience of completed works in last 5 years	Financial soundness	Engineering establishments	T & P Machinery	Enlistment processing fee
							Banker's Certificate of Rs 0.10 Crore		a) One Diploma Engineer (C)	1) Concrete mixers of full bag capacity- 1 No -1 No 2) Needle vibrator - 1 No 3) Beam vibrator - 1 No 4) Slab vibrator - 1 No 5) Shutter vibrator - 1 No		Rs. 5000.00

ANNEXURE - I

**APPLICATION FOR ENLISTMENT AS CONTRACTOR IN ALL CATEGORIES**

[Ref. Rule 4(1)]

Supporting Documents be annexed with the application form.

(Applications found deficient in any respect are liable to be rejected without further correspondence)

TYPE OF ENLISTMENT: NEW

CLASS: \_\_\_\_\_

JURISDICTION: \_\_\_\_\_

1	Name of the Applicant (Individual/Firm/Company)			
2	Nationality			
3	Address:			
	i) Registered Office			
	ii) Head Office			
4	Contact Details			
	i) Telephone No:			
	ii) Fax No:			
	iii) Mobile No:			
	iv) Website URL (if any):			
	v) Email ID:			
5	PAN Number (Individual/Firm/Company):			
6	Constitution:			
7	Name, passport size photo and signature of the Individual (s)/Partner(s)/Director(s): (Size of Photo should be 2.5x3.5cm having white background and printed name at bottom)			
	Paste photo here	Paste photo here	Paste photo here	Paste photo here
	Signature	Signature:	Signature:	Signature:
8	Is the individual/ Sole Proprietor/ any Partner/ Director of company:			
	i) Dismissed Government Servant	Yes / No		
	ii) Removed from approved list of Contractor	Yes / No		
	iii) Demoted to lower class of Contractor	Yes / No		
	iv) Having business banned/suspended by any Government in the past:	Yes / No		
	v) Dismissed Government Servant	Yes / No		
	vi) Removed from approved list of Contractor	Yes / No		
	vii) Demoted to lower class of Contractor	Yes / No		
	viii) Having business banned/suspended by any Government in the past:	Yes / No		
	ix) Convicted by Court of Law:	Yes / No		
	x) Retired Engineer/Official of State Government or Govt of India within last one year	Yes / No		
	xi) Director or Partner of any other company/firm enlisted with MPWD or any other department:	Yes / No		
	xii) Member of Parliament or any State Legislative Assembly:	Yes / No		

(If answer to any of the above is 'YES' furnish details on separate sheet)			
9	i) Name of person holding power of attorney (if any):		
	ii) Nationality:		
	iii) Liabilities (if any):		
10	Name of Banker with full address:		
11	Place of Business:		
12	Full Time Technical Staff in the Applicant's employment (Ref. Table – I and fill up the column below in respect of requisite trade and experience only.		
	Name	Qualification	Experience in Years
			Date of appointment
13	Does the applicant have sufficient T&P, Machinery, Equipment and workshop as per requirement mentioned in the Enlistment Rules for the class & category applied for [Attach details on separate sheet]		Yes ____ / No ____
14	i) Does the applicant possess valid Electrical License:		Yes ____ / No ____
	ii) Do the permanent electricians employed by contractor possess valid license		Yes ____ / No ____
15	i) Whether already enlisted with MPHED or any other Department:		Yes ____ / No ____
	ii) If YES, Name of department, Class & Category, Enlistment Authority & address, enlistment No. and date, Date of validity and tendering limit)		
16	Is any person working with the applicant a near relative of the officer/official of MPHED [See Rule 17 of the Enlistment Rules] If yes, give details:		Yes ____ / No ____
17	Enlistment Processing fee details		
	i) Draft No and date:		
	ii) Amount:		
	iii) Bank Name and Branch:		
	iv) Branch Drawn Upon:		
	v) Whose favor:		
18	Details of works completed, in progress and secured during the last 5 years (to be filled in the Pro forma as given in Annexure III). This list should include all works whose registration is required gross amount of works done is more than the required magnitude for the class in which registration is required.		
19	Certificates from clients in original or attested copy as per pro forma given in Annexure IV for all eligible works:		
	Number of Documents attached		

Signature of Authorised Signatory: \_\_\_\_\_

Name: \_\_\_\_\_

Contact No: \_\_\_\_\_



ANNEXURE – II

[Ref Rule 4(1)]

Documents to be attached with the Application

Application No:

Docu ment Code	Annex - ure No	Document Description	User Status	
			Yes	No
1.		Proof of constitution (Sl. No.6 of Annexure-I)		
a)		In case of sole proprietorship/ HUF: an affidavit executed before a 1st class Magistrate that the applicant is the sole proprietor of the firm/ Karta of HUF		
b)		In case of partnership firm: (Submit attested copies)		
i)		Partnership deed attested by Notary Public		
ii)		Form "A" or equivalent form issued by Registrar of firms		
iii)		Form "B" or equivalent form issued by Registrar of firms		
iv)		Form "C" or equivalent form issued by Registrar of firms		
c)		In case of Private/Public Ltd. Co. Article of Association duly attested by Notary Public.		
2.		Power of attorney, if any (Sl.no.9 of Annexure-I), attested by Notary Public		
3.	V	Banker's/ Working capital certificate in original from scheduled bank in the Performa given in Annexure-V. The certificate should be on the bank's letter head and in sealed cover and shall be addressed to the concerned Enlistment Authority (Sl.no.10 of Annexure-I)		
4.		Technical Staff (Sl.No.12 of Annexure-I)		
i)	XI	List of full time technical staff/Designers with qualification and experience of each (Onus of submitting adequate proof of experience of staff lies with the applicant)(Copies of Provisional certificate related to technical qualifications are not accepted)		
ii)		Attested copies of the degrees/diplomas of the technical staff/Designers.		
iii)	XII	Declaration from the technical staff/Designers that they are employed with the applicant.		
iv)		Documents like PF subscription, copy of Income Tax return with IT form 16 etc. conclusively proving employment of technical staff with applicant (Onus of submitting adequate proof lies with applicant).		
5.	XIII	List of M/C, T&P i/c steel centering & shuttering, possessed by the Applicant.		
i)		Copy of purchase document etc. (Onus of submitting adequate proof lies with applicant).		
6.		Attested copy of Enlistment order (Sl.no.15 of Annexure-I)		
7.		List of all near relatives working in MPHED, including their addresses (Sl.no.16 of Anneure-I) See also Rule 16.0 of MizPHED Enlistment Rule		
8.		Demand Draft for processing the case(Sl.no.17 of Annexure-I)		
9.	IV	Original or attested copies of certificates for works done, from concerned clients, in proforma as given in Annexure-IV		
10.	III	Attested copies of award letters for works included in Annexure-III		
11.		Permanent Account No(PAN)/No Dues Certificate for Non-Tribal and House Tax Payee Certificate indicating LSC No/Residential Certificate issued by concerned DC and Professional Tax Clearance Certificate issued by appropriate authority for Tribal.		

[Ref. Rule 4 and Rule 16]

(1) In case of enlistment -

(1) In case of revalidation -

(2) **In case of revalidation -** List of works completed, in progress, secured or released. (Add additional sheets if necessary)

[illegible]

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

ANNEXURE - IV

[Ref. Rule 17(4)]

CLIENT'S CERTIFICATE REG. PERFORMANCE OF CONTRACTOR

Name of Client:

Details of Works executed by Shri/MS:

1	Name of Work:		
2	Agreement No. and date:		
3	Agreement amount:		
4	Date of commencement of work:		
5	Stipulated date of completion:		
6	Actual date of completion		
7	Details of compensation levied for delay (indicate amount) if any:		
8	Gross amount of the work completed and paid:		
9	Name and address of the authority under whom works executed:		
10	Whether the contractor employed Engineer/Overseer during execution of work?		
11	i)	Quality of work (indicate grading):	Outstanding / Very Good / Good / Poor
	ii)	Amt. of work paid in reduced rates, if any.	
	i)	Did the contractor go for arbitration?	
	ii)	If yes, total amount of claim:	
	iii)	Total amount awarded:	
12	Name & address of the Client:		
	Details of Works executed by Shri/M/s:		
	Name of Work: (Mention of name of work is mandatory and should be same as mentioned above)	1	
		2	
		3	
	Comments on the capabilities of the contractor:		
13	a)	Technical proficiency	Outstanding / Very Good / Good / Poor
	b)	Financial soundness	Outstanding / Very Good / Good / Poor
	c)	Mobilization of adequate T&P	Outstanding / Very Good / Good / Poor
	d)	Mobilization of manpower	Outstanding / Very Good / Good / Poor
	e)	General behavior	Outstanding / Very Good / Good / Poor

Note : All columns should be filled in properly

Countersigned

Reporting Officer with seal

Signature of the Officer of the rank of  
Superintending Engineer or equivalent

**ANNEXURE-V (A)**  
[Ref. Rule 9(3) and Annexure - II]

**FORM OF BANKERS' CERTIFICATE FROM A SCHEDULED BANK**

This is to certify that to the best of our knowledge and information M/s./Sri.....  
..... Having marginally noted address, a customer of our bank are/is respectable and can be treated  
as good for any engagement up to a limit of Rs.....  
(Rupees.....). This certificate is issued without any guarantee or  
responsibility on the Bank or any of the officers.

This certificate is issued on the request of Shri/Smt./M/s.....  
for obtaining enlistment/revalidation of Enlistment in MizPHED as Class..... Contractor

Signature of the Bank



**ANNEXURE-V (B)**

[Ref. Rule 9(3) and Annexure - II]

**FORM OF WORKING CAPITAL CERTIFICATE FROM A SCHEDULED BANK**  
(Applicable only for Class IV of unemployed Degree/Diploma engineers)

Certified that Shri/Smt./M/s..... S/o/W/o.....  
..... a resident(s) of ..... has/have been  
maintaining a saving bank account/current account/fixed deposit account with this branch of bank  
since..... and an amount not less than Rs. ....  
(Rupees.....) has been available to the credit in his/her/their  
account No. .... for the last six months.

This certificate is issued on the request of Shri/Smt./M/s.....  
for obtaining enlistment/revalidation of Enlistment in MizPHED as Class      Contractor.  
Class.....

Signature for the Bank

**ANNEXURE-VI**

[Ref.Rule 12]

**LIST OF DOCUMENTS/INFORMATION REQUIRED TO BE SUBMITTED FOR CHANGE OF CONSTITUTION**

**A. DOCUMENTS TO BE SUBMITTED**

1. Copy of proposed partnership deed duly signed/proposed Memorandum of articles.
2. An undertaking sworn in before a 1st class magistrate by all the partners to the effect that the new firm will take over all assets and liabilities.
3. Dissolution deed/consent of retiring partners/death certificate in case of death of a partner.

**B. FURNISH THE FOLLOWING DETAILS IN REPECT OF EACH PARTNER WITH WHOM CONTRACTOR'S FIRM WANT TO ENTER INTO PARTNERSHIP.**

1. Whether he is enlisted with CPWD/MES/Railway/P&T/MPWD/MizPHED.
2. Whether he is a dismissed Govt. servant
3. Whether he is a partner/director of any other firm enlisted with this Department/MES /Rly /P&T/ State PWD.
4. Whether he is member of Indian Parliament or State Legislature
5. Whether his name has been blacklisted or removed from the approved list of contractors or demoted to lower class or orders banning/suspending business with him by any department in the past.
6. Whether he is a dismissed/removed/retired Govt. servant within One year.
7. Whether he has any relative working in MizPHED, if yes, give details.
8. Whether he has any civil or criminal case pending in any court in India, if yes, give details.
9. In addition Certificate as required under item 19 of Enlistment application form from new partners be given.

**C. DOCUMENTS TO BE SUBMITTED AFTER THE PROPOSAL IS AGREED IN PRINCIPLE BY THE COMPETENT AUTHORITY**

1. Copy of the partnership deed duly attested by the Notary Public
2. Certificate from banker of the contractor indicating new constitution
3. Form A, B & C or equivalent as the case may be.
4. Acknowledgement from the income Tax/ Sales Tax department for having noted the change.

**ANNEXURE-VII**  
[Ref.Rule 17]

**PERFORMANCE REPORT OF WORKS**

**PART I**

(To be filled in by the contractor in duplicate in respect of each work cost of which falls within the range prescribed for eligibility as per para 19 of enlistment rules read with acknowledgement of receipt and seal of office of reporting officer, be submitted to enlisting authority)

1.	Period:	
2.	Name & Address of contractor:	
3.	Class and Enlistment No.	
4.	Name & Address of enlisting authority	
5.	Name of Work	
6.	Agreement No.	
7.	Name & Address of MizPHED Division	
S.N	ITEM	
8.1	Estimated Cost	
8.2	Tendered Amount	
8.3	Stipulated date of Commencement	
8.4	Stipulated date of Completion	
8.5	Actual date of completion	
8.6	Percentage progress with date, if work not complete	
8.7	Gross amount of final bill/ work done	
8.8	Amount of compensation levied, if any	
8.9	Amount of reduced rate items, if any	
8.1	Did the contractor go for arbitration?	
8.11	If yes, total amount claimed and amount awarded	

**PART - II**

(To be filled by the Department)

- 9.0 Certified that details given by the contractor in Part - I have been verified and found to be correct/ have been corrected wherever necessary. Delay is partly/not/fully attributable to contractor

**Signature of Divisional/Sub Divisional Engineer**

- 10.0 Note: After submission of Annexure VII by contractor, reporting officer shall write the Report and forward to Reviewing officer within a week's time. Reviewing officer shall then forward the report to the Enlisting authority within a week's time.

Class	I	II	III	IV
Reporting Officer	EE	EE	EE	SDO
Reviewing Officer	SE	SE	SE	EE
Accepting Officer	CE	CE	CE	SE
Report to be sent to o/o	E-in-C	E-in-C	E-in-C	E-in-C

**PART-III**

(To be filled by the department)

(Serial 1 to 7 is repeat information of Part I for proper linkage and confirmation)

1	Period:	
2	Name & Address of contractor:	
3	Class and Enlistment No.	
4	Name & Address of enlisting authority:	
5	Name of Work:	
6	Agreement No.	
7	Name & Address of MizPHED Division.	

- |        |   |  |
|--------|---|--|
| 11.0   | Contract performance                              | Remarks                                      |
| 11.1   | Successful Completion of Work                     | (Yes / No / NA)                              |
| 11.2   | Determination of Contract                         | (Yes / No / NA)                              |
| 11.3   | Part work done at the risk and cost of Contractor | (Yes / No / NA)                              |
| 12.1   | Quality of work                                   | Outstanding/Very Good/Good/Poor              |
| 12.2   | Comments on capability of contractor              |  |
| 12.2.1 | Technical proficiency                             | Outstanding/Very Good/Good/Satisfactory/Poor |
| 12.2.2 | Financial soundness                               | Outstanding/Very Good/Good/Satisfactory/Poor |
| 12.2.3 | Mobilizations of adequate T&P                     | Outstanding/Very Good/Good/Satisfactory/Poor |
| 12.2.4 | Mobilizations of man power                        | Outstanding/Very Good/Good/Satisfactory/Poor |
| 12.2.5 | General behavior                                  | Outstanding/Very Good/Good/Satisfactory/Poor |

Signature of Reporting Officer  
with Designation and Address

Signature of Reviewing Officer  
with Designation and Address

Signature of Accepting Authority  
with Designation and Address



ANNEXURE-VIII

[Ref.Rule 16(2)(i)]

**APPLICATION FOR REVALIDATION OF ENLISTMENT**

(The applicant should study carefully the Rules of Enlistment and the list of documents to be annexed with the application form before filling the form).

	CLASS:			
1	Nationality:		Indian / Other	
2	Address:			
	Registered Office:			
	Head Office:			
4	Telephone:		Fax:	
	Mobile No.:		Email:	
5	Constitution:		Individual / Sole Proprietorship / Partnership Firm / Public Limited Company / Pvt Ltd. Company	
6	Furnish names and paste photograph(s) (Size of photo should be 2.5x3.5 cm having white background and printed name at bottom) of individual/ sole proprietor/ all partners/ all directors against his/their names:			
	Paste photo	Paste photo	Paste photo	Paste photo
	Name	Name	Name	Name
7	a) Name of Person holding Power of Attorney:			
	b) Nationality:			
8	Name of Banker with full address:			
9	Place of business:			
10	Full time tech. Staff in applicant's employment (Refer Table I & fill up Nos. of staff in respect of requisite trade and experience only)			
	a) Graduate Engineer with minimum years experience			
	b) Graduate Engineer with minimum years experience			
	c) Diploma Engineer with minimum years experience			

	d) Diploma Engineer with minimum years experience	
11	Does the applicant have sufficient T&P, Machinery, Equipment and workshop as per requirements mentioned in the Enlistment Rules for the class & category applied for: (attach details on separate sheet)	YES / NO
12	i) Does the applicant possess valid Electrical License Yes No	YES / NO
	iii) Do the permanent electricians employed by contractor possess valid license Yes No	YES / NO
13	Details of enlistment with MizPHED	
	i) Enlistment No. and Date:	
	ii) Valid upto:	
14	Is any person working with the applicant is a near relative of the officer/official of MizPHED.(See Rule 17 of the Enlistment Rules (If answer to above is yes, give details)	YES / NO
15	i) Whether details of MizPHED and Non MizPHED Works completed, in progress & secured during the last enlistment/revalidation period as per Annexure-III enclosed or not. (This list should include all works whose gross amount of work done is more than the required magnitude for the class in which registration is required.) ii) Receipted copy of the Annexure-VII for MizPHED works also be enclosed	YES / NO  YES / NO
16	Certificates:	
	i) I/We (including all partners) certify that I/We have read the Rules of Enlistment of Contractors in MPWD as amended up to date and shall abide by them.	
	ii) I/We certify that I/We will not get myself/ourselves registered as contractor(s) in the Department under more than one name	
	iii) I/We certify that the information given above is true to the best of our knowledge. I/We understand that if any information is found incorrect, our enlistment is liable to be cancelled	
	iv) I/We certify that I/none of the partners/Directors retired as an Engineer of Gazetted rank or as any Gazetted Officer employed on Engineering or Administrative duties in last one year. We also certify that we have neither under our employment any such person nor shall we employ any person within one year of his retirement except with the prior permission of the Government. (Strike out whichever is not applicable)	

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**ANNEXURE-IX**  
[Ref.Rule 16(2)(i)]  
**Documents to be attached for revalidation**

Sl. No.	Documents	
1	Attested copy of power of attorney, if any	YES / NO
2	Banker's/working capital certificate in original from scheduled bank in the proforma given in the Enlistment Rules. The certificate should be on the bank's letter head and in sealed cover and shall be addressed to the concerned Enlistment Authority. (Annexure-V)	YES / NO
3	Technical Staff: (Sl. No. 10)	
	i) List of full time technical staff/Designers with qualifications and experience of each (onus of submitting adequate proof of experience of staff lies with the applicant). Annexure-XI	
	ii) Attested copies of the degrees/diploma of the technical staff/Designers. (Provisional Certificate shall not be accepted)	
	iii) Declaration from the individual technical staff/Designers that he is employed with the applicant. (Annexure-XII)	
	iv) Documents like PF subscription, Certificate of IT deduction at source, IT form 16 etc conclusively proving employment of technical staff with applicant (onus of submitting adequate proof lies with applicant)	
	Note:- The documents at (iv) will not be required in case details at (i) & (iii) above are in shape of affidavits sworn in before Magistrate/Notary Public by the concerned parties.	
4	i) List of machinery, T&P/c steel centering & shuttering, possessed by the Applicant. Full details and location of workshop including details of Machines & Equipment provided and proof of sufficient stock of Materials as required for Furniture category. (Sl.no.11). (Annexure-XIII)	
	ii) Copy of purchase document etc (onus of submitting adequate proof lies with applicant)	
	Note:- The documents at (ii) will not be required in case details at (i) above are in shape of affidavits sworn in before Magistrate/Notary Public	
5	Attested copies of valid Electrical License(s)	
6	Attested copy of Enlistment order	
7	Annexure III- List of works completed, in progress & secured during last enlistment/revalidation period	
8	Affidavit as per Annexure-XIV	
9	Attested copies of award letters for works included in Annexure III (as per rule 19.1.1)	
10	Copies of Annexure-VII with acknowledgement of EE/AE	
11	Late fee (if applicable)	

ANNEXURE-X  
[Ref. Rule 18]  
CALCULATION SHEET FOR EVALUATION OF CONTRACTOR'S PERFORMANCE  
IN MizPHED FOR REVALIDATION

Name of Contractor:

Name of Work:

Item No	Parameter	Calculation of points	Score	Max. Marks
1	Levy of Compensation	Compensation levied for Delay = C Tendered Amount = E $B = 100 \times (C/E)$	20 if B=0 10 if B=5 0 if B=10 10 if C is not decided. Marks for values in between are to be determined by Straight line variation.	20
2	Quality	Quality	Outstanding=40; Very Good=30; Good=20 Satisfactory=10; Poor=0	40
3	Capability	i) Technical Proficiency	Outstanding=6; Very Good=4; Good=3 Satisfactory=1; Poor=0	6
		ii) Financial Soundness	Outstanding=6; Very Good=4; Good=3 Satisfactory=1; Poor=1	6
		iii) Mobilization of Adequate T&P	Outstanding=6; Very Good=4; Good=3 Satisfactory=1; Poor=2	6
		iv) Mobilization of Man Power	Outstanding=6; Very Good=4; Good=3 Satisfactory=1; Poor=3	6
		v) General Behaviour	Outstanding=6; Very Good=4; Good=3 Satisfactory=1; Poor=4	6
4	Contract Performance	i) Successful Completion of Work	= (+)10	10
		ii) Determination of Contract	= (-)10	
		iii) Part work done at the risk and cost of Contractor	= (-)10	

Note: Eligibility Criteria for Revalidation of Enlistment will be 50% marks (Overall average of all works)



## ANNEXURE-XI

[Ref. Rule 16(2)(i) and Annexure IX]

[Affidavit to be submitted by applicant Contractor / Firm]

## AFFIDAVIT

I, ..... S/o Shri..... Aged .....  
 Years R/o ....., sole proprietor/ Partner/ Director (as the case may be) of M/s/Shri.....  
 ..... (Name of firm/contractor with address)..... do hereby  
 solemnly affirm and declare that the following Technical staff (Engineers) are working as full time staff with  
 me/us/our firm. (Strike out whichever not applicable)

S. No	Name of Technical staff	Qualification	Year of passing	Working with the Firm since	Experience (in years)
1					
2					
3					
4					
5					

I am deponent herein and I am fully acquainted with the facts of the affidavit.

Deponent

It is verified that my above statements are true and correct to the best of my knowledge and belief and nothing is  
 concealed therein.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Deponent

Identified by me

Dated signature with seal of 1st class magistrate/ Notary Public

ANNEXURE-XII

[Ref. Rule 16(2)(i) and Annexure – IX]

[Affidavit to be filled by individual Technical staff INDIAN NON JUDICIAL STAMP (Minimum Rs.10/-)  
(As applicable for affidavit as per respective state Government rule).

AFFIDAVIT

I, ..... S/o Sh. ....  
Aged ..... years, R/o ..... do hereby solemnly affirm and declare that:-

- i) I have passed degree/diploma in Civil Engineering/ Electrical (as the case may be) during  
..... (Year) from ..... University/ Board.
- ii) I am working full time under M/s/Shri ..... as .....  
..... Engineer since ..... (Month & Year) till date.
- iii) I am deponent herein and I am fully acquainted with the facts of the affidavit.

Deponent

It is verified that my above statements are true and nothing is concealed therein.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Deponent

Identified by me

Dated signature with seal of 1st class magistrate/ Notary Public

ANNEXURE-XIII  
[Ref. Rule 16(2)(i) and Annexure - IX]

Affidavit to be filed by applicant contractor / firm INDIAN NON JUDICIAL STAMP (Minimum Rs.10/-)  
(As applicable for affidavit as per respective state Government rule).

**AFFIDAVIT**

I, ..... Sole proprietor/ Director/ Partner of M/s/Shri.....  
Regd. Office at ..... do  
hereby solemnly affirm and declare that our firm is in possession of following Tools & Plants of Machinery.

S. No	Description of item	Specification of item	Quantities

Deponent

Verified that my above statement are true and correct to the best of my knowledge and belief and nothing is concealed therein.

Date: \_\_\_\_\_  
Place: \_\_\_\_\_

Deponent

Identified by me

Dated signature with seal of 1st class magistrate/ Notary Public

## ANNEXURE – XIV

[Ref. Rule 16(2)(i) and Annexure – IX]

Affidavit to be submitted by the applicant-contractor / firm along with application for revalidation

## INDIAN NON JUDICIAL STAMP

(As applicable for affidavit as per respective state Government rule).

## AFFIDAVIT

I, ..... S/o Sh ..... Aged .....  
Years, Resident of ....., sole proprietor/Partner/ Director (as the case may  
be) of M/s/Shri ..... (Name of firm with address) ..... do  
hereby solemnly affirm and declare that;

1. I/we confirm and submit that no work other than shown in the Annexure 3 has been secured and  
executed by me/us during the period of ..... to ..... (Indicate period of last valid period  
of enlistment). This is my true statement.

I am deponent herein and I am fully acquainted with the facts of the affidavit.

Deponent

It is verified that my above statements are true and correct to the best of my knowledge and  
belief and nothing is concealed therein.

Deponent

Date:

Place:

Identified by me

Dated signature with seal of 1st class Magistrate/Notary Public